

BANKRUPTCY QUESTIONNAIRE

General:

Name: _____ Date of Birth: _____

Signature Name: _____ Phone: (____) ____-_____
Last First Middle

Address: _____
Number/P.O. Box Street/Road/Lane/Post Office Box

Mailing Add: _____
Number/P.O. .Box Street/Road/Lane/Post Office Box

City/Town: _____ County: _____ All Other Names Used during
State: _____ Last six (6) years:
Zip Code: _____

How long have you lived in Oregon: _____

() Mr. () Mrs. () Ms.
Soc. Sec. No.: ____-____-_____
Fed. T.I.N.: ____-_____
[If other than above]

Statistics:

Number creditors (person, firms, companies) to whom you owe money:
() 1 to 15 () 16 to 49 () 50 to 99 () 100 to 199 () 200 to 999 () over 1000

Estimated Assets [in thousands of dollars --- gross amount without deduction for encumbrances]
() 0 to 49 () 50 to 99 () 100 to 499 () 500 to 999 () 100 to 9999
() 10,000 to 50,000 () 50,000 to 100,000 () More than 100,000

Estimated Liabilities [in thousands of dollars]
() 0 to 49 () 50 to 99 () 100 to 499 () 500 to 999 () 100 to 9999
() 10,000 to 50,000 () 50,000 to 100,000 () More than 100,000

Have you filed any bankruptcy actions within the last six (6) years? () Yes () No
If yes: Location where filed: _____ Case No.: _____ Date: _____

Are you named in any, or do you have any bankruptcy actions:
Name of debtor: _____ Case No.: _____ Date: _____
Debtor's relationship to you: _____ District of Filing: _____ Judge: _____

Debtor Biographical Data:

1. During the last two (2) years, have you been self-employed? () Yes () No
2. During the last two (2) years, have you been a partner in a business, other than a limited partner of a partnership?; or () Yes () No

If so, describe in detail, that partnership, and your interest in that partnership: _____

3. During the last two (2) years, have you been an officer, director, or executive in control of a corporation? Yes No
 Name of the Chief Executive Officer (CEO): _____
 Address of the CEO: _____
 If so, was this treated as a small business under the tax code: Yes No
 If so, has there been a notice mailed to treat that as such Yes No
 If so, on what date was that notice mailed: _____
 Name of the person who mailed that notice _____

4. Your total gross income for the last tax year was: _____

5. Your total amount of unsecured debt is _____

6. Your total Non-contingent, Liquidated Farm Operation Debt: _____

7. Your total Gross Income from Farm Operation last year: _____

8. List any assets that will require immediate attention by an bankruptcy trustee, and tell why:

9. What is the street address at which you principal assets are located, if different from your current address:

10. What is the approximate value of any non-exempt assets: _____

Real Property

11. Do you own any real property (a residence, bare land, an option to purchase real property, an interest in any mineral or water rights, or an interest in any of the above): Yes No

If so, please set out the complete description of your legal interest, and/or the legal description:
 You may attach a copy of the deed, trust deed, or you last tax notice:

12. If you are not the sole owner of that property, describe who else owns that property, and his/her/their interest in the property:

13. Are you wishing to apply an exemption, to preserve your interest in this property: _____

Personal Property: List completely the true and full extent of the following types of personal properties that you currently have in your possession, or to which you are entitled to possess on the date you complete this questionnaire:

14. Cash-on-Hand \$ _____

15. List all the sums that you have in bank accounts: \$ _____
Checking: \$ _____
Savings: \$ _____
IRA/or CDs: \$ _____

16. List all your household furnishing, together with a Fair Market Value [FMV] for each, taking into account the age, uniqueness, and level of repair of that article. You need to attach a complete inventory of your household to fulfill this requirement, so that we can set it out completely. These will be items that you *own*, not that you are currently being allowed to use by another person, free of charge, or are renting at this time.

17. Books, Pictures & other collectibles. Like #16 above, you will need to be fairly specific about these items. Most of your personal family photographs will be worthless, but must be listed. You do have an exemption for these types of articles, in a total amount of \$600, but they must be listed, to allow that exemption.

18. **Wearing Apparel:** You will need to be fairly specific about these items. You do have an exemption for these types of items, in the total amount of \$1,800, but you must list them to be certain that all are declared exempt.

19. **Furs/Jewelry.** You will need to be fairly specific about these items. You may use part of your wearing apparel exemption for these types of items, in the total amount of \$1,800, but you must list them to be certain that all are declared exempt.

20. **Firearms:** \$ _____

21. **Life Insurance Policies:** \$ _____
The Company Name/Address and Policy Number is required for each:

22. **Annuity Policies:** \$ _____
The Company Name/Address and Policy Number is required for each:

23. **Pension/Profit Sharing plans** \$ _____
The Company Name/Address and Policy Number is required for each:

24. **Partnership/Joint Venture interests** \$ _____

25. **Government/Corporate Bonds** \$ _____

26. **Accounts receivable [money owed to you]** \$ _____

27. **Alimony, Support, Property Settlement** \$ _____

28. **Other Liquidated Debts and/or Tax Refunds** \$ _____

29. **Future Interest/Entitlement to Pending Inheritance** \$ _____

30. **Contingent/Unliquidated Claims/Personal Injury Settlement** \$ _____

31. **Patents, Copyrights/Intellectual Properties** \$ _____

32. **License, Franchise, other miscellaneous property** \$ _____

33. **Automobiles, Trucks and Other Vehicles [Including year, make, model, VIN, License No.] - and specifying any lien holders, the amount of that lien, the account Number, the loan balance, and the monthly payments** \$ _____

34. **Boats, Motors and Accessories - [Including year, make, model, VIN, License No.] - and specifying any lien holders, the amount of that lien, the account Number, the loan balance, and the monthly payments** \$ _____

35. **Aircraft and Accessories [Including year, make, model, VIN, License No.] - and specifying any lien holders, the amount of that lien, the account Number, the loan balance, and the monthly**

payments \$ _____

36. Office Equipment, Furnishing and Supplies [Tools of your trade] \$ _____

37. Business Machinery, Fixtures, Equipment and Supplies \$ _____

38. Inventory \$ _____

39. Animals \$ _____

40. Crops \$ _____

41. Farming Equipment and Implements \$ _____

42. Farm Supplies, Chemicals and Feed \$ _____

43. Other Personal Property not Listed Above \$ _____

CREDITORS:

44. A. **HOLDING SECURED DEBTS** For each person/firm/finance company with whom you have a mortgage, secured loan, or installment purchase agreement, list the following information:

- a. Describe the Secured Property: _____
- b. Acct. No. _____
- c. Name of Creditor: _____
- d. Address of Creditor: _____

- e. Phone # for Creditor (_____) _____ - _____, ext. _____
- f. Date of the Loan: _____
- g. Type of indebtedness
- i. _____ Security agreement
 - ii. _____ Deed of Trust
 - iii. _____ Judgment Lien
 - iv. _____ Mortgage
 - v. _____ Non-Purchase Money Security Interest
 - vi. _____ Statutory Lien
- h. Do you owe this money yourself, or is someone also obligated to pay this sum along with you? _____ If so, who else, and describe their relationship with you completely: _____
- i. Do you want to keep this property or surrender it to the creditor? _____
- j. How much is claimed due by the creditor? _____
- k. What is the Fair Market Value [FMV] of the secured property? _____

B. HOLDING UNSECURED DEBTS For each person/firm/finance company with whom you have a mortgage, secured loan, or installment purchase agreement, list the following information: *[Repeat this information for each unsecured creditor on a separate piece of paper.]*

- a. Name of Creditor _____
 - b. Address of Creditor: _____
 - c. Acct. No.: _____
 - d. Phone # for Creditor (_____) _____ - _____, ext. _____
 - e. Date of the Loan: _____
 - f. Basis of debt - [e.g., open account, credit card purchases, etc.] _____
 - g. Do you owe this money yourself, or is someone also obligated to pay this sum along with you? _____ If so, who else, and describe their relationship with you completely: _____
 - h. How much is claimed due by the creditor, i.e. account balance? _____
45. Is there anyone to whom you, or your company owes wages - or a claim for an on-the-job injury, or past due insurance payments? _____ If so, describe completely _____
46. **Unexpired Leases and/or Executory Contracts** Is there any lease agreement to which you are a party, or any other ongoing contract arrangement under which you will either want to maintain, or extinguish any obligation(s) that are currently in place? _____ If so, please describe in full. _____
47. Is there any other person who is obligated along with you on any of the debts that you have listed above? () Yes () No. If so, please describe in full. _____

Current Income Information regarding debtor [Answer only questions pertaining to you]

48. Marital Status () Married () Single () Widowed () Separated

Debtor

Spouse

49. Age: _____

50. Dependents:

Name: _____

Age/Relationship: _____

Name: _____

Age/Relationship: _____

Name: _____

Age/Relationship: _____

51. Occupation: _____

52. Length of Employment: _____

53. Employer: _____

Name: _____

Address: _____

54. Tax ID No. _____

55. Pay Period:

Monthly: ()

Monthly: ()

Semi-Monthly: ()

Semi-Monthly: ()

Bi-Weekly: ()

Bi-Weekly: ()

Weekly: ()

Weekly: ()

Annually: ()

Annually: ()

Semi-Annually: ()

Semi-Annually: ()

56. Gross Wages: _____

57. Estimated Overtime: _____

58. Subtotal: _____

59. Payroll Taxes/Soc. Sec. _____

60. Insurance: _____

61. Union Dues: _____

62. Other Payroll Deduc. _____

63. Payroll Deduc. Subtotal: _____

64. Net Take Home Total: _____

65. Business Income, etc. _____

- (See Sched. J)
66. Income from _____
Real Property _____
67. Interest/Dividends _____
68. Alimony/Support _____
69. Soc.Sec./Gov't Asst. _____
(Specify Source)
70. Other Income _____

Monthly Debtor Expenses

71. Debtor Paid Rental/Home Mortgage Payment _____
Includes Real Estate Taxes Yes No
Includes Property Insurance Yes No
72. Utilities:
Electricity _____
Heating/Fule _____
Water/Sewer _____
Telephone _____
Cable TV _____
Other Utilities _____
73. Home Maintenance/Repairs/Upkeep _____
74. Food _____
75. Clothing _____
76. Laundry & Dry Cleaning _____
77. Medical & Dental Expenses _____
78. Transportation (not including car payments) _____
79. Recreation, Clubs, Entertainment, Newspapers, etc. _____
80. Charitable Contributions _____
81. Insurance _____
Homeowner's/Renter's _____
Life _____
Health _____
Auto _____
Other Insurance _____
82. Taxes not deducted from Wages or in Home Mortgage Payments:
Specify: _____
83. Alimony, Maintenance & Support paid to others: _____
84. Payments for dependents not living at your home: _____
85. Operation Expense for Business, profession or Farm _____

STATEMENT OF FINANCIAL AFFAIRS

This information is needed to complete the requirements of the Bankruptcy Court's filing rules. Spouses filing a joint petition complete this as a single statement on which the information for both spouses is combined. If the case is filed under chapter 12 or chapter 13, a married debtor must furnish information for both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed. An individual debtor

engaged in business as a sole proprietor, partner, family farmer, self-employed professional, should provide the information requested on this statement concerning all such activities as well as the individual's personal affairs.

Questions 1 - 15 are to be completed by all debtors. Debtors that are or have been in business, as defined below, also must complete Questions 16 - 21. If the answer to any question is "None." or the question is not applicable, simply "None." If additional space is needed for the answer to any question, use and attach a separate sheet properly identified with your name(s), and the number of the question.

DEFINITIONS

"In business." A debtor is "in business" for the purpose of this form if the debtor is a corporation or partnership. An individual debtor is "in business" for the purpose of this form if the debtor is or has been, within the two years immediately preceding the filing of this bankruptcy case, any of the following: an officer, director, managing executive, or person in control of a corporation; a partner, other than a limited partner, of a partnership; a sole proprietor or self-employed.

"Insider." The term "insider" includes but is not limited to: relatives of the debtor; general partners of the debtor and their relatives; corporations of which the debtor is an officer, director, or person in control; officers, directors, and any person in control of a corporate debtor and their relatives; affiliates of the debtor and insiders of such affiliates; any managing agent of the debtor. 11 U.S.C. § 101(30).

1. Income from employment or operation of business

State the gross amount of income the debtor has received from employment, trade, or profession, or from operation of the debtor's business from the beginning of this calendar year to the date this case was commenced. State also the gross amounts received during the two years immediately preceding this calendar year. (A debtor that maintains, or has maintained, financial records on the basis of a fiscal rather than a calendar year may report fiscal year income. Identify the beginning and ending dates of the debtor's fiscal year.) If a joint petition is filed, state income for each spouse separately. (Married debtors filing under chapter 12 or chapter 13 must state income of both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

AMOUNT	SOURCE	FISCAL YEAR PERIOD
--------	--------	--------------------

At the time of the first meeting of creditors in the bankruptcy case, you will need to provide a statement from your employer, of the actual earned wages [but not paid] on the date of filing. We also need you to bring in copies of your *last two (2) years' income tax returns*. **And we will need you to provide copies of your bank statements up to the date you have filed your Petition in Bankruptcy.**

2. Income other than from employment or operation of business

State the amount of income received by the debtor other than from employment, trade, profession, or operation of the debtor's business during the two years immediately preceding the commencement of this case. Give particulars. If a joint petition is filed, state income for each spouse separately. (Married debtors filing under chapter 12 or chapter 13 must state income for each spouse whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

3. Payments to creditors

a. List all *payments on loans, installment purchases of goods or services, and other debts,*

aggregating more than \$600 to any creditor, made within 90 days immediately preceding the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include payments by either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

- b. List all payments made within one year immediately preceding the commencement of this case to or for the benefit of creditors who are or were insiders. (Married debtors filing under chapter 12 or chapter 13 must include payments by either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)
4. Suits and administrative proceedings, executions, garnishments and attachments
- a. List all suits and administrative proceedings to which the debtor is or was a party ***within one year immediately preceding the filing of this bankruptcy case.*** (Married debtors filing under chapter 12 or chapter 13 must include information concerning either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)
 - b. Describe all property that has been attached, garnished or seized under any legal or equitable process within one year immediately preceding the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include information concerning property of either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

5. Repossessions, foreclosures and returns

List all property that has been repossessed by a creditor, sold at a foreclosure sale, transferred through a deed in lieu of foreclosure or returned to the seller, within one year immediately preceding the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include information concerning property of either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

6. Assignments and receiverships

- a. Describe any assignment of property for the benefit of creditors made within 120 days immediately preceding the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include any assignment by either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)
- b. List all property which has been in the hands of a custodian, receiver, or court-appointed official within one year immediately preceding the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include information concerning property of either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

7. Gifts

List all gifts or charitable contributions made ***within one year immediately preceding the commencement of this case*** except ordinary and usual gifts to family members aggregating less than ***\$200 in value per individual family member*** and charitable contributions aggregating less than ***\$100 per recipient.*** (Married debtors filing under chapter 12 or chapter 13 must include gifts or contributions by either or both spouses whether or not a joint petition is filed, unless the spouses

are separated and a joint petition is not filed.)

8. Losses

List all losses from fire, theft, other casualty or gambling within one year immediately preceding the commencement of this case or since the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include losses by either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

9. Payments related to debt counseling or bankruptcy

List all payments made or property transferred by or on behalf of the debtor to any persons, including attorneys, for consultation concerning a debt consolidation, relief under the bankruptcy law or preparation of a petition in bankruptcy within one year immediately preceding the commencement of this case.

10. Other transfers

- a. List all other property, other than property transferred in the ordinary course of the business or financial affairs of the debtor, transferred either absolutely or as security ***within one year immediately preceding*** the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include transfers by either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

11. Closed financial accounts

List all financial accounts and instruments held in the name of the debtor or for the benefit of the debtor which ***were closed, sold, or otherwise transferred within one year immediately preceding the commencement of this case.*** Include checking, savings, or other financial accounts, certificates of deposit, or other instruments; shares and share accounts held in banks, credit unions, pension funds, cooperatives, associations, brokerage houses and other financial institutions. (Married debtors filing under chapter 12 or chapter 13 must include information concerning accounts or instruments held by or for either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

12. Safe deposit boxes

List each safe deposit or other box or depository in which the debtor has or had securities, cash, or other valuables within one year immediately preceding the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include boxes or depositories of either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

13. Setoffs

List all setoffs made by any creditor, including a bank, against a debt or deposit of the debtor within 90 days preceding the commencement of this case. (Married debtors filing under chapter 12 or chapter 13 must include information concerning either or both spouses whether or not a joint petition is filed, unless the spouses are separated and a joint petition is not filed.)

14. Property held for another person

List all property owned by another person that the debtor holds or controls.

15. Prior address of debtor

If the debtor has moved within the *two years immediately preceding the commencement of this case*, list all premises which the debtor occupied during that period and vacated prior to the commencement of this case. If a joint petition is filed, report also any separate address of either spouse.